



David Geffen
School of Medicine



OVMC UCLA GME RESIDENCY REDUCTION AND CLOSURE POLICY

Introduction:

The Olive View Graduate Medical Education (GME) Office has a responsibility to ensure the quality of its GME training programs. On occasion, business, training, or related circumstances require closures and/or reductions in the size of a particular program that is in good standing with the ACGME.

ACGME Requirements: (In compliance with ACGME Institutional Requirement IV.0. – IV.0.2)

- The Sponsoring Institution must inform the GMEC, DIO, and affected residents/fellows as soon as possible when it intends to reduce the size of or close one or more ACGME-accredited programs, or when the Sponsoring Institution intends to close.
- The Sponsoring Institution must allow residents/fellows already in an affected ACGME-accredited program (s) to complete their education at the Sponsoring Institution or assist them in enrolling in (an)other ACGME-accredited program (s) in which they can continue their education.

Purpose:

This policy establishes guidelines for program reduction or closure and guidelines designed to ensure successful completion of training for affected residents/fellows, and ensure maintenance of and exemplary educational experience, in compliance with ACGME standards.

Policy:

1. Olive View- UCLA Medical Center, in conjunction with Department Chairs, Program Directors and participating institutions, will make appropriate efforts to avoid program closure and avoid the reduction in size of ACGME accredited programs.
2. The Chief Medical Officer and the DIO will follow all applicable ACGME guidelines regarding program reduction or closure.



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3. All program directors must report to the DIO and the GMEC any proposed plans for a reduction in the size of a training program or the proposed closure of a training program. Such proposed changes to complement will be discussed with the GMEC regarding the educational impact on that program as well as other associated programs. The GMEC will weigh the potential benefits of a change in program size against potential liabilities and may request justification and information on the projected impact of the proposed change.
4. Reduction in the size of existing ACGME approved complements may not be made without the approval of the Chief Medical Officer and the DIO.
5. Any reduction in the complement number of trainees will be designed to maintain a high standard of educational experience which complies with ACGME standards.
6. Should a residency program reduce the complement of residents for any reason, the hospital shall make a good faith effort to accomplish the reduction by accepting fewer house officers into the entry level of the program.
7. Trainees will be notified as soon as possible regarding any decision to either reduce the size of a training program or to close a program.
8. Any reduction or closure shall include provision for existing trainees to successfully complete their training or a plan by which Olive View will assist the trainees in enrolling in another ACGME accredited program in which they can continue their education in the same specialty at the appropriate PGY level. Positions will be sought in other comparable programs using the following priorities:
 - Programs supported by the County of Los Angeles
 - Programs within the metropolitan Los Angeles
 - Programs within Southern California.
 - Other programs outside of the region.
9. The program director will inform applicants to the program of the reduced number of positions that will be available in the upcoming year.
10. Olive View Medical Center's DIO and the respective Program Director will consider such issues as transfer of funding and board-specific requirements of trainees and will make every attempt to phase out the program over a period to allow all residents/fellows currently in the program to complete their training.
11. In the event of program closure, UCLA shall continue to pay the salaries of displaced Residents for the remainder of the residency year or until Residents are placed in other salaried and accredited residency programs at another facility.

FORMS
N/A



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REFERENCES

N/A

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APPROVAL

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